



APPLICATION FOR TRANSFER OF GRADUATE CREDITS

A maximum of 49% of the total required credits for a graduate degree program may be satisfied through the application of transfer credits provided that: (1) the student applies for transfer credit at the time of matriculation; (2) the work was taken in graduate courses for graduate credit; (3) the work was taken within the last six years; (4) the grade received was B or better; (5) the work does not duplicate any work, graduate or undergraduate, for which credit was previously given; (6) the work has been taken at an accredited college or university; (7) the work is applicable to the student's program.

Name: _____
(Last) (First) MI

ID: _____ Degree/Major: _____

Address: _____

Program Director/Coordinator: _____

I request the transfer of the following work be credited to my graduate degree. An official transcript will be forwarded to the office of the appropriate School Dean.

Date Taken	Course No. & Title	Institution	Actual Credits to be awarded	In lieu of WPU Course No. & Title
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

Date: _____ Student's Signature: _____

Approved _____ Action Taken Disapproved _____

Comments: _____

Signature of Program Director or Dept. Chair Date

Signature of Dean Date

Copy to: Student/Dean/Registrar (Official transcript must accompany Registrar's copy)
(For Office of Registrar Use Only)

Processor Date